Proceedings of the 3rd Meeting of 2017 of the Board of Governors of JIS College of Engineering held on 23.09.2017 (Saturday) at 11:30 a.m. at JIS College of Engineering, Kalyani, Room No. 103 (Conference Room) to discuss the following Agenda:

Members Present:

1. Prof. (Dr.) S.M. Cahtterjee   - Chairman, BOG, JISCE
2. Mr. Pranabesh Das, Director, Technical Education- Member
3. Mr. Taranjit Singh – Trustee Member
4. Mr. Simarpreet Singh, Trustee Member
5. Dr. Nandini Mukhopadhyay- UGC Nominee
6. Dr. Gautam Majumdar - AICTE Nominee
7. Mr. Tejomoy Das- Industry Member
8. Prof.(Dr.) A. Guha, Advisor, JIS Group- Member
9. Mr. U.S.Mukherjee, Dy. Director, JIS Group- Member
10. Ms. Sila Singh Ghosh, VP-CR, JIS Group- Member
11. Dr. S.S. Gupta, Dean- Academic Affairs & Associate Professor - Teacher representative
12. Dr. S.K. Mitra, Professor, EE- Teacher representative
13. Dr. Malay R Dave- Principal, Member Secretary

The leave of absence of the following members were granted.

1. Mr. Haranjit Singh, Trustee Member
2. Mr. Amrik Singh, Trustee Member
3. Mr. S.Radhakrishnan- Industry Member
4. Mrs. Jaspreet Kaur, Trustee Member
5. Mr. S.S.Dutta Gupta, Director, JIS Group- Member
6. Dr. Sriyankar Acharya -WBUT Nominee
7. Mr. Amit Das   - Industry Member
8. Dr. B.K.Sriwastava- State Govt. Nominee

Agenda	Resolutions
Book -I	
Mandatory Items	
Agenda 3.00 Introduction of the Meeting: • Welcome address by the Chairman • Quorum of the Meeting • Meeting called in order • Leave of absence be granted on request • Composition of BOG meeting as per guide line of AICTE/UGC. • Welcome to new members. • Permission to start the meeting Agenda wise	1.The meeting initiated with a review of the composition of the BOG by the Chairman, as per the norms outlined by AICTE / UGC. 2. Leave of absence granted 3. Welcome the new members 4. With the permission of the Chair, the Principal, JISCE started the deliberations through an agenda wise presentation.
Agenda3.01 Confirmation of the minutes of the proceedings of last BOG Meeting	Noted & Confirmed. Board suggested to follow the Academic Year for conduction of BOG meeting.

Agenda	Resolutions
Agenda 3.02 Action Taken Report (ATR) on the resolutions of the last BOG Meeting.	Noted & approved. Board asked regarding the action taken of Biometric attendance. It was informed that Biometric attendance partially implemented and in Hostels it is fully implemented.
Regulatory Items	
Agenda 3.03 Assessment of academic performance based on Even Semester Results	Board advised to present the Assessment of academic performance department wise with average grade point, target , outcome and mentioning the measures also. Board advised to submit the statistical data of outcome based activity in next meeting.
Agenda 3.04 Admission status of the current year	Board advised to mention the Intake and percentage of admission of each department in admission data. Board suggested, to mention the no of students admitted including Lateral Entry. Board advised to send request to WBJEE Board, not to send the students of below 60% marks in H.S. through online counseling.
Agenda 3.05 Audited Statement (Statutory Audit) and appointment of External Auditor	Noted & approved
Agenda 3.06 Principal's Report: ➢ Academic Reforms	Board advised to follow the SWAYAM program. Board advised to tie up with different Universities for internship of Faculty & TA. Board asked for the out comes of FLIP Learning.

	10 parameters of FLIP described by the Principal.
➢ Teacher Training Workshop on E Learning	Board suggested to submit a report on Industry Training in next meeting with target and achieved. Board suggested for 8 weeks Industry Training and to conduct the Industry oriented Skill Development Program.
➢ Internship of JISCE Student	Board advised to submit a detail report of Internship Program in tabular form mentioning company name, No. of students attended , duration etc. Board suggested, to motivate the students to produce some products as per society needs and showcase the same. Board suggested to submit a statistical report regarding the percentage of students of JISCE pursuing higher studies and upload the report in website also.
➢ Students Feedback	Regarding FLIP Learning Teaching Method, Board suggested that the feed back system will be followed for the system only not for individual faculty member.
Agenda3.07 Miscellaneous:	DTE informed that from 2017-18 onwards West Bengal Govt. decided to award Merit cum Means (MCM) Scholarship for the students those who scored 75% in 10+2 examination and family income within 2.5 laks. It was advised to identify as many as students from online system and to present in the one day training program at Calcutta University to get the ID/Password.

The meeting ended with vote of thanks to the chair.

Sd/-
(Dr. Malay R Dave)
Principal
Member Secretary