



JIS College of Engineering

(An Autonomous Institute)

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Office of the Controller of Examination

No: JISCE/OIC/2020-2021/014

Date- 26.02.2021

NOTICE

Class Test for ODD Semester 2020-21

The Class Test for 1st semester of BBA & BCA will be held from 01-03-2021 to 03-03-2021 on online mode.

Relevant examination schedule for Class Test is available in college website

Guidelines for Test

8. The Class Test assessment of the THEORETICAL subjects will be done through EXAMINATIONS in online mode.
9. Questions for the examinations will be available from department. Departments distribute confidential login password to their eligible students to open the question through e-mail 10 minutes before the commencement of each examinations i.e. by **10.00 a.m.** in 1st half and **02:00 pm** in second half.
10. Eligible students have to download the question paper using the confidential login password.
11. Pattern of questions for the examinations: **Part A – Short Answer Type Question (10 marks) and Part B – Long Answer Analytical Type (20 marks)**
12. Students have to write the answers of the questions in own hand writing using A4 size pages and put their full signature at the bottom of all pages. Each completed answer script must possess a front page (A4 size) carrying details of the examinee (specified in the notification). After completion of the examination, students have to send the scanned copies of their answer scripts along with the front page (in single pdf form only) to respective department. For sending the answer script through e-mail, students will get additional time of 30 minutes after the examination hour.
13. The answer script should be rename as (Name of the folder should be created with combination of <Department><Branch/Stream Code><Date of Exam><Paper Code><Roll/College ID> e.g. BBA-BBA-15102020-BBA301 so that the same is clearly identifiable)
14. In general, duration of the examinations will be $2 + \frac{1}{2} = 2\frac{1}{2}$ hours.

Partha Ray
26-2-21

[Partha Ray]

Officer-in-Charge, JISCE

Memo No. JISCE/OIC/2020-2021/015

Copy to

8. The Principal for information
9. Registrar for information
10. All Deans for information.
11. All HODs for necessary action.
12. Notice Board
13. Mr. Soumybrata Saha, TiC (IT) for uploading in website
14. Examination Cell Guard files for record.

Partha Ray
26-2-21

[Partha Ray]

Officer-in-Charge, JISCE