## **DRAFT**

Proceedings of the 4<sup>th</sup> Meeting of 2016 of the Board of Governors of JIS College of Engineering held on 17.12.2016 at Meeting Room (Room No. 110) of JIS College of Engineering to discuss the following agenda :

## Members Present:

- 1. Prof. (Dr.) S.M. Cahtterjee Chairman, BOG, JISCE
- 2. Dr. S. Dasgupta, Director, Technical Education- Member
- 3. Mr. Taranjit Singh Trustee Member
- 4. Mr. Simarpreet Singh, Trustee Member
- 5. Dr. S.Srinivas Kumar- UGC Nominee
- 6. Dr. Gautam Majumdar AICTE Nominee
- 7. Mr. Tejomoy Das- Industry Member
- 8. Dr. B.K.Sriwastava- State Govt. Nominee
- 9. Prof.( Dr.) A. Guha, Advisor, JIS Group- Member
- 10. Mr. U.S.Mukherjee, Dy. Director, JIS Group- Member
- 11. Ms. Sila Singh Ghosh, VP-CR, JIS Group- Member
- 12. Dr. S.S. Gupta, Dean- Academic Affairs & Associate Professor Teacher representative
- 13. Dr. S.K. Mitra, Professor, EE- Teacher representative
- 14. Dr. K.C.Patra- Mentor, TEQIP
- 15. Dr. Malay R Dave- Principal, Member Secretary

## The leave of absence of the following members were granted.

- 1. Mr. Haranjit Singh, Trustee Member
- 2. Mr. Amrik Singh, Trustee Member
- 3. Mr. S.Radhakrishnan- Industry Member
- 4. Mrs. Jaspreet Kaur, Trustee Member
- 5. Mr. S.S.Dutta Gupta, Director, JIS Group- Member
- 6. Dr. Souren Mitra -WBUT Nominee
- 7. Mr. Amit Das Industry Member

Agenda	Resolutions
Book -I	
Mandatory Items	
Agenda 4.00	1. The meeting initiated with a review of
Introduction of the Meeting:	the composition of the BOG by the
Welcome address by the Chairman	Chairman, as per the norms outlined by
• Quorum of the Meeting	AICTE / UGC.
• Meeting called in order	2. Leave of absence granted
• Leave of absence be granted on request	3. With the permission of the Chair, the
• Composition of BOG meeting as per guide line	Principal, JISCE started the deliberations
of AICTE/UGC.	through an agenda wise presentation.
• Welcome to new members.	
• Permission to start the meeting Agenda wise	
Agenda 4.01	Noted & Confirmed.
Confirmation of the minutes of the proceedings of last	
BOG Meeting	

Agenda	Resolutions
Agenda 4.02 Action Taken Report (ATR) on the resolutions of the last BOG Meeting.	Noted & approved.
	Board appreciated the presentation of
	Agenda Book.
Regulatory Items	
Agenda 4.03	
Principal's Report	
1.Impact of Creation of Frameworks for Students' Attendance Regulations:	Board advice to implement the Biometric attendance for students.
2.Code of Conduct Framework for Students & Faculty	Board wanted to know how the individual students become aware about the Code of Conduct Framework.
	It was informed that the hard copy of Code of Conduct (CoC) has already been distributed among the students during Orientation Program.
3.Outcome of Administrative Decentralization	Board suggested to form small committee to supervise and examine the CoC of faculty members. In the service book it may be incorporated.
4. Academic Reforms <u>4.1 Teaching - Learning</u>	Board advised to follow the SWAYAM program which is indigenously developed by Ministry of Human Resource Development (MHRD) and All India Council for Technical Education (AICTE) with the help of Microsoft and would be ultimately capable of hosting 2000 courses and 80000 hours of learning.
	Board appreciated and congratulate the implementation of new teaching learning mechanism.
	Board asked about the modules which will be provided.
	It was informed that on 22 <sup>nd</sup> December, 2016 an One day Workshop will be organized to guide the faculty members.
4.2 Speaker's Corner	Noted & accepted.

5.Outcome – Value Additions Centers	Noted & accepted.
S. Outcome Value Mantons Centers	
6.Live Classes – Status	Noted & accepted.
7.Partnership Initiatives with the Corporate	Noted & accepted.
9 Emperalled Duriest Institutes under Durdhan Mantui	1
8.Empanelled Project Institutes under Pradhan Mantri YUVA Yojana;	Noted & accepted.
9. Events and Guest Lectures:	Noted & accepted.
9.3 Parent Teacher's Meet 2016 (PTM)	Board advised to conduct the Parent- Teacher meeting once in each semester
	Board enquired about the weekly report of the students.
	Principal informed that weekly attendance reports are sending to the guardians.
9.4 Workshop on "Outcome Based Accreditation"	Noted & accepted.
	Board advised for Impact Assessment
	Procedure in any FSD program under
	TEQIP.
10.Seeking Partnerships with the Russian Federation of CIS	Noted & accepted.
11.Mapping & Evaluation status of First Year Students	Noted & accepted.
Agenda 4.04	Noted & accepted.
Budget for next Financial Year (2017-18)	
Agenda 4.05	
Revised Budget for current financial year (2016-17	Noted & accepted.
Agenda 4.06	
Last Year Placement Record (2016 passed out batch)	Reported and noted

Agenda4.07 Miscellaneous: • UGC Nominee asked about the ratification of faculty members.	Board informed that this college is completely Autonomous and the system followed by the MAKAUT, the affiliating University.	
	Board further informed that in recruitment process the rules of AICTE/MAKAUT has been followed by the college.	
• Board suggested to attach the Job Description along with the Appointment Letter to avoid future hazards.	The process has already been followed by the authority. UGC Nominee advised for MOCK NBA visit at January, 2017	
	Board advised to submit the Report of Anti Ragging Committee/ Vishakha Committee	
Book-II		
Agenda 4.08	Noted & approved	
Report on TEQIP and approvals.		

The meeting ended with vote of thanks to the chair.

(Dr. Malay R Dave) Principal Member Secretary