

Proceedings of the 2nd Meeting of 2016 of the Board of Governors of JIS College of Engineering held on 09.07.2016 at Park Hotel , Kolkata to discuss the following agenda :

Members Present:

1. Prof. (Dr.) S.M. Cahtterjee - Chairman, BOG, JISCE
2. Dr. S.Srinivas Kumar- UGC Nominee
3. Dr. Gautam Majumdar - AICTE Nominee
4. Mr. Tejomoy Das- Industry Member
5. Mr. Taranjit Singh - TrusteeMember
6. Mr. Amrik Singh, Trustee Member
7. Prof.(Dr.) A. Guha, Advisor, JIS Group- Member
8. Mr. U.S.Mukherjee, Dy. Director, JIS Group- Member
9. Ms. Sila Singh Ghosh, VP-CR, JIS Group- Member
10. Dr. S.S. Gupta, Asst. Professor & HOD, CSE and IT- Teacher representative
11. Dr. S.K. Mitra, Professor, EE- Teacher representative
12. Dr. K.C.Patra- Mentor, TEQIP
13. Dr. Malay R Dave- Principal, Member Secretary

The leave of absence of the following members were granted.

1. Dr. S. Dasgupta, Director, Technical Education- Member
2. Mr. Haranjit Singh, Trustee Member
3. Mr. S.Radhakrishnan- Industry Member
4. Dr. B.K.Sriwastava- State Govt. Nominee
5. Mrs. Jaspreet Kaur, Trustee Member
6. Mr. Simarpreet Singh, Trustee Member
7. Mr. S.S.Dutta Gupta, Director, JIS Group- Member
8. Dr. Souren Mitra -WBUT Nominee
9. Mr. Amit Das - Industry Member

Agenda	Resolutions
Book -I	
Mandatory Items	
Agenda 2.00 Introduction of the Meeting: <ul style="list-style-type: none"> • Welcome address by the Chairman • Quorum of the Meeting • Meeting called in order • Leave of absence be granted on request • Composition of BOG meeting as per guide line of AICTE/UGC. • Welcome to new members. • Permission to start the meeting Agenda wise 	<ol style="list-style-type: none"> 1.The meeting initiated with a review of the revised composition of the BOG by the Chairman, as per the norms outlined by AICTE / UGC. 2. Board appreciated the presence of good number of members in this particular meeting. 3. Presence of AICTE Nominee (New member) noted and granted. 4. With the permission of the Chair, the Principal, JISCE started the deliberations through an agenda wise presentation.
Agenda 2.01 Confirmation of the minutes of the proceedings of last BOG Meeting	Noted & approved.

Agenda	Resolutions
Agenda 2.02 Action Taken Report (ATR) on the taken at the last BOG Meeting	Noted & approved.
Regulatory Items	
Agenda 2.03 Placing of AICTE'S Extension of approval letter and steps taken by institute to overcome AICTE indicated shortfall/ deficiencies.	Noted & accepted.
Agenda 2.04 Report on extension of approval of existing Intake or Introduction of new courses as approved by AICTE.	Noted & accepted.
Agenda 2.05 Anti Ragging measures taken for the coming session.	Reported , noted & accepted.
Agenda 2.06 Principal's Report: At the onset Principal informed about the Ranking of JISCE in TOI and Outlook. The report presented by the Principal, contained information on the <ul style="list-style-type: none"> • Creation of Frameworks for Job specifications for Faculty • Creation of Frameworks for Students' Attendance Regulations & Code of Conduct • Creation of Framework for Code of Conduct for Faculty • Introducing the Position of Dean of Students Affairs. The report of the principal also contained the following important activities/events taken place subsequent to the last BOG meeting <ul style="list-style-type: none"> • Introducing Reforms for Administrative Decentralization <ul style="list-style-type: none"> • Principal informed about the Peer Group of students. 	Chairman & All board members congratulates for Ranking of JISCE in TOI and Outlook. Mentor, TEQIP advised to improve the institute beyond the normal activities as it is an Autonomous Institute. Decentralization appreciated by Chairman and board suggested to arrange HOD meeting with other faculties to convey all information. Industry Member suggested to arrange Skill Development program on industry based project work that may be short term or long term where the Guide / Co guide will be an industry person. Board suggested for Departmental Administrative Committee and it was confirmed by existing Departmental Administrative Committee (DAC)

<ul style="list-style-type: none"> • Principal informed that JISCE have launched (VAC) Value Addition Centers like <ul style="list-style-type: none"> i. British Council Centre for Communications ii. National Programme on Technology Enhanced Learning (NPTEL) iii. Collaborative Learning & Innovation Centre (CLIC) by Tata Technology iv. CII Innovation Lab v. Global Opportunity etc. <p>which will help the students to enhance both their credibility & employability and many more are on the cards.</p> <ul style="list-style-type: none"> • VP-CR informed about establishment of incubation for startup project through Skillage. 	<p>Board suggested for “Train the Trainers Program.”</p> <p>Chairman suggested to start training for other languages.</p> <p>Board appreciated the startup program.</p>
<p>Agenda 2.07 Miscellaneous</p>	<p>After reviewing the agenda notes under miscellaneous the following points were discussed:</p> <ul style="list-style-type: none"> • Minutes of the meeting will be forwarded to every members. • Actions taken in Academic Council meeting will be mentioned in BOG Meeting Agenda.
<p>Book-II</p>	
<p>Agenda 2.08 Report on TEQIP and approvals.</p>	<p>Noted & approved</p>

The meeting ended with vote of thanks to the chair.

(Dr. Malay R Dave)
Principal
Member Secretary