

Proceedings of the 2nd Meeting of the Board of Governors of 2014 of JIS College of Engineering held on 30.08.2014 at 12:30 p.m. at Conference Hall of Dr. Sudhir Chandra Sur Degree Engineering College, Dumdum

Members Present:

1. Prof. Dr. S.M. Cahtterjee, Chairman, BOG, JISCE
2. Mr. Taranjit Singh, Managing Trustee
3. Dr. S. Dasgupta, Director, Technical Education
4. Mr. Haranjit Singh, Trustee
5. Mr. Amrik Singh, Trustee
6. Mrs. Jaspreet Kaur, Trustee
7. Prof. Dr. A. Guha, Director
8. Mr. U.S.Mukherjee, Dy. Director
9. Dr. B.K.Sriwastava- State Govt. Nominee
10. Dr. S.K. Mitra, Teachers repr.
11. Dr. S.S. Gupta, Teachers repr.
12. Prof. Dr. U. Bandyopadhyay, Principal, Member Secretary
13. Mr. R.P. Duari, Registrar was invited to attend.

The leave of absence of the following members are granted.

1. Regional Director, AICTE or his nominee
2. Dr. Souren Mitra -WBUT Nominee
3. Prof. S.Srinivas Kumar -UGC Nominee, Jawaharlal Nehru Technological University, Kakinada
4. Mr. S. Radhakrishnan -Industry Member, Managing Director, Descon Ltd. – Member
5. Mr. Tejomoy Das - Industry Member, Managing Director, Accenture
6. Mrs. Sila S. Ghosh - GM-Corporate Relation
7. Mr. Anmol Singh Narula - Director, JIS Gr. Educational Initiatives
8. Mr. Harjot Singh - Director, Corporate Office, JIS Group

Book I:

Agenda No. 2.00:

Chairman welcome the members present in the meeting. He introduced all the members of the Board. The leave of absence of the absentee members was granted. Quorum formed . Chairman called the meeting in order.

The composition of the BOG meeting was according to the UGC / AICTE guidelines.

The Board took resolution to incorporate the new members from Trustee, University and Industry.

Agenda No. 2.01: Confirmation and approval of the minutes of the last Board of Governors (BOG) meeting.

The proceedings of the 1st meeting of 2014 were circulated and Board confirmed the proceedings of the 1st meeting of 2014 meeting.

Agenda No. 2.02 Action Taken Report (ATR) on the resolutions taken at the 1st BOG Meeting of 2014 .

The Board discusses the action taken on the resolutions and decisions taken in the 1st meeting and approves them.

Agenda No. 2.03 Placing of AICTE's Extension of approval letter and steps taken by Institute to overcome AICTE indicated shortfall/deficiencies:

Discussed and noted that no deficiencies has been indicated by AICTE.

Agenda No. 2.04 Report on extension of existing Intake or Introduction of new courses as approved by WBUT, AICTE:

Reported and Board approved the extension of Intake from 90 to 120 in Electrical Engineering Dept.

Agenda No. 2.05 Anti ragging measures taken for the coming session:

Reported that no cases pending against the college. Formation of committee and meetings held as usual.

Agenda No. 2.06 NBA/NAAC Accreditation status/Performance audit:

It was noted and Board suggested to send the dates for NBA expert team visit.

Agenda No. 2.07 Empower Lab In-charge for delegation of financial power:

Board suggested that the exact proposal for the amount to be decided by the departmental HODs at the college end.

Agenda No. 2.08 Principal's Report:

- i. Principal reported that the valuation of the sanctioned UGC Minor project is amounting to Rs. 38.04 Lakhs. (Subsequently the sanctioned projects received from UGC on 15.09.2014) With ongoing projects the total amount of sanctioned projects 18 No. is Rs. 81 Lakhs.

- ii. Principal reported that The Institute has submitted fresh proposal for Minor projects to UGC
- iii. Board wanted to know the expiry dates of NBA accreditation. It was reported that the dates have already expired and college applied for renewal.
- iv. Principal informed the House that the Institution is selected for the venue of Indian institute of Information Technology (IIIT) and the part of CMS building is provided in the Ground floor for their academic activities. Board wanted to know the student strength of IIIT. It was informed that in this year out of 60 the strength is 56.
- v. Board appreciated the Induction Program and Diagnostic Test carried out for fresh students.
- vi. Admission Scenario was placed before the BOG and it has been observed that admission scenario in PG and in some of the UG courses is weak viz. EIE, IT, BME etc. The sustainability of PG programmes except MCNT and EDPS were also discussed. It has been observed that NST, BMI, SE, MCSE should be reviewed and existence of the EIE Dept is under question. DTE expressed his opinion to make a review of the situation in the Academic Council and also expressed that withdrawal of programmes due to non-sustainability is not uncommon. They illustrated a review through Academic Council like that of autonomous result analysis. MD proposed to close the EIE stream and reduction of intake in IT from 90 to 60.
- vii. Placement scenario report placed before the board and noted.
- viii. Board advised to pass the result analysis through academic council and then place the summary of the result before the BOG.

Agenda No. 2.09 Miscellaneous if any.

Rules and regulations for implementation of Inter Institutional Credit Transfer placed before the Board and approved.

It was discussed that Times of India conducted a survey on Engineering Colleges of India where JIS College of Engineering was ranked 81 amongst all colleges including IIT's and ranked 35 amongst all private self financed colleges.

BOG appreciated the way of presentation of Agenda wise documents by JIS College of Engineering. Advised to place the report in spiral binding.

Book II:

Agenda No. 2.09: Report on TEQIP Phase II.

I. Achievements:

a) Financial achievement & (b) Achievement under various Soft Component activities up to 31.07.2014 were placed in the meeting; and these were approved after detailed discussion.

Under FSD, it was noted that the training of all faculty members in Pedagogy (Basic Module) was completed by NITTTR, Kolkata in three batches. The said training in Advanced Module is scheduled in December – January next by NITTTR Kolkata.

The curriculum of said training as received from NPIU was decided to be sent to the Hon'ble Chairman for his kind perusal.

(c) Performance Assessment of Institutions:

It was emphasized that the institute must meet all 10 additional indicators by 31.10.2014. It was reported that these will be fulfilled within prescribed period.

(d) Progress of Procurement Plan:

Out of the approved plan for procurement of Goods viz. Software, Text Books and e-Journals under Soft component activities the progress was noted and approved.

(e) 3rd Phase of Mentoring, Performance and Data Audit:

It was noted that **3rd Phase of Mentoring** has been completed during the period 10-13 June 2014 the report of which was placed for kind perusal.

It was also noted that **3rd Phase of Performance Audit and Data Audit** has also been completed during 24-26 July 2014 and 23-25 July 2014 respectively. The Performance Audit report was yet to receive from the Auditor which would be

placed on receipt in the next meeting. The Data Audit report was placed and noted.

(f) Internal Audit & Statutory Audit for 2013-14:

It was reported that the **Internal Audit for the year 2013-14** has been completed during 12-13 June 2014. The Audit Report was placed and discussed. There was nothing irregularities mentioned excepting maintenance of Fixed Asset Registrar which has subsequently been maintained.

It was also reported that the **Statutory Audit for the year 2013-14** has recently been conducted during 21-22 August 2014 the report of which is yet to receive. It would be placed on receipt in the next meeting.

II. Approval required:

(a) Further Revision TEQIP Budget:

Considering flow of expenditure in different activities as per necessity the TEQIP budgetary plan required further revision. Accordingly the following revised plan was placed and the same was approved after discussion.

Revised TEQIP Budget

(Rs. in lakh)

Sl. No.	Activities	Project Life Allocations (As approved in BOG on 29.03.2014)	Further Revision approved	Fund utilized (up to 31.07.2014)	Allocation to be spent during rest of the project period up to Dec. 2014
1	Improvement in Teaching & Learning facilities	98.00	87.75	62.35	25.40
2	Teaching & Research Assistantships	135.69	132.00	94.18	37.82
3	R&D and Consultancy Activities	31.00	32.25	31.15	1.10
4	FSD	40.00	47.00	26.07	20.93
5	Interaction with	32.31	38.00	35.48	2.52

	Industry				
6	Management Capacity enhancement	5.00	5.00	2.48	2.52
7	Institutional Reforms	20.00	27.00	26.73	0.27
8	Academic support for weak students	8.00	8.00	4.71	3.29
9	Incremental Operating Cost	30.00	23.00	17.75	5.25
	Total	400.00	400.00	300.90	99.10

(b) Approval of Action Plan for further fund reqd. for the period from July 2014 to Dec 2016 (already sent to SPFU).

It was discussed and noted; but if required, it has to be revised as per advice of the SPFU.

(c) Proposal for declaration of some JISCE's Dept. Lab as Research Centre by WBUT.

It was proposed that WBUT may be approached to declare some departmental labs as Research Centre as suggested by the Mentor. It may be discussed in the next meeting.

The meeting ended with vote of thanks.

Uzmita Bandyopadhyay

(U.Bandyopadhyay)
Principal, JISCE
Member Secretary, BOG

