

JIS College of Engineering

An Autonomous Institute

DRAFT FOR APPROVAL

Proceedings of the 2nd Meeting of the Board of Governors of 2013 of JIS College of Engineering held on 20.08.2013 at 11:30 a.m. at Meeting Room of the Corporate Office, 7, Sarat Bose Road, Kolkata-100 020.

Members Present:

1. Prof. (Dr.) S.M.Chatterjee - Former V.C., BESU - **Chairman**
2. Dr. S. Dasgupta - Director of Technical Education, Govt. of W.B.
3. Prof. S.Srinivas Kumar - UGC Nominee, Jawaharlal Nehru Technological University, Kakinada
4. Mr. Taranjit Singh - Managing Trustee, JIS Group
5. Mr. Haranjit Singh - Trustee, JIS Group
6. Mr. Amrik Singh - Trustee, JIS Group
7. Ms. Jaspreet Kaur - Trustee, JIS Group
8. Prof. Brijesh Kumar Sriwastava - State Govt. Nominee
9. Mr. S. Radhakrishnan - Industry Member, Managing Director, Descon Limited

10. Dr. Asit Guha - Director, JIS Group
11. Mr. U S Mukherjee - Dy. Director, JIS Group
12. Dr. S.K.Mitra - Professor, Dept. of EE, JISCE
13. Mr. S.S.Gupta - Asst. Professor, Dept. of IT, JISCE
14. Ms. S.S.Ghosh - GM-Corporate Relation
15. Dr. U. Bandyopadhyay - Principal, JISCE - **Member-Secretary.**

The leave of absence of the following members are granted.

1. Regional Director, AICTE or his nominee
2. SardarJodh Singh - Chairman, JIS Group
3. Smt. Sudipta Chatterjee - WBUT Nominee

Agenda No. 2.01: WELCOME ADDRESS BY THE CHAIRMAN

Prof. (Dr.) S.M.Chatterjee, Chairman welcome the members present in the meeting. He introduced all the members of the Board. The leave of absence of the absentee members was granted. The Principal introduced Prof. Brijesh Kumar Sriwastava , State Govt. Nominee to all the members. Chairman called the meeting in order.

Agenda No. 2.02: CONFIRMATION OF THE MINUTES OF THE PROCEEDINGS OF 1st MEETING of 2013 HELD ON 11.05.2013

The proceedings of the 1st meeting were circulated and Board confirmed the proceedings.

Agenda No. 2.03: ACTION TAKEN REPORT (ATR) ON THE RESOLUTION TAKEN AT THE 1st MEETING OF BOG OF 2013.

The Action Taken Report on the suggestions made in the 1st Meeting was presented; and the Board approved the same after discussion.

Agenda No. 2:04: PRINCIPAL'S REPORT

The Principal placed his report and discussed.

- i. Chairman announced and congratulated JIS group for 1st position in admission 2013-14 session in West Bengal.
- ii. It was shared that in B.Tech counseling filled up seats in West Bengal was 50%, JIS group colleges 75%, Techno group colleges 71%, Camellia group colleges 12%. Similarly in Andhra Pradesh many of the colleges are having large number of seats vacant. This is due to
 - a) Poor Infrastructure
 - b) Shortage of faculty
 - c) Poor response in reimbursement of Govt. Share of student fee.

For JIS group some of the suggestions were

- a) To invite expert from Industry for lecture classes

- b) To invite expert from Industry for BOS membership.
 - c) Through EDCIL tap sources in Nepal to bring International Students.
- iii. More applications from faculties for participation in International Seminar/Conference/ Workshop under TEQIP to be encouraged.
 - iv. Chairman advised to give the permission to the year lag students for regular classes. He suggested to arrange remedial classes to year lag students.
 - v. The following changes in statute approved by BOG:
 - a) In case of year lag of any student the particular student shall be eligible to appear for the said examination in the next academic year after payment of a token amount of Rs.10,000/- to college A/cs Department along with the examination fee.
 - b) A year lag student will appear for the examination in the new academic session. However in case of any syllabus revised in the new academic year the student shall appear for the examination based on the syllabus he/she has studied.
 - vi. UGC Nominee suggested that attendance of the year lag students should be 75%.
 - vii. BOS syllabus modification approved.

Agenda No. 2:05: Report on TEQIP

- (i) Financial achievement and the achievement under Soft Component Activities upto July 2013 were placed, discussed and approved.
- (ii) The report of 1st Performance Audit held on 16-18 July 2013 was placed and discussed. The DTE informed that the Performance Auditor expressed his opinion in the Steering Committee meeting that the performance of JIS College of Engineering was satisfactory.
- (iii) The DTE wanted to know whether further visit of the Mentor was needed or not. The College Authority replied that it would be finalized after discussion in the IPMU.
- (iv) Proposed Action Plan for the remaining period of TEQIP was reviewed and approved.
- (v) The proposed Procurement Plan under Soft Component activities and the Plan for Consultancy have been approved subject to proper justification in each case.
- (vi) In view of permission received for procurement under Soft Component activities for the Private Un-aided Institutions existing TEQIP Budget required revision. Accordingly, the BOG on principle approved the proposed budget of Rs. 4.00 Crore of which a sum of Rs. 199.00 lakhs for 2013-14 and Rs. 157.94 lakhs for 2014-15. This is to mention here that a sum of Rs. 43.06 lakhs has already been utilized during 2012-13. Here the DTE suggested to maintain the stipulated minimum/maximum percentage norms as per guidelines detailed in PIP.

Agenda No. 2:06: Miscellaneous

- DTE suggested to make an inclusive examination for weak students and based on their weakness they can be provided for remedial classes.
- DTE advised to arrange remedial classes for 2nd & 3rd year students also.
- UGC Nominee suggested to present the BOG agenda by ppt from next meeting.
- UGC Nominee suggested that Agenda notes should constitute the point no. in the first page like Index with page No. He promised to send one such BOG report of his Institute.
- It was suggested to make two different Agenda Books from next BOG meeting, one for TEQIP matter and another for general agenda.
- Chairman advised to send the Agenda Notes to Chairman, Managing Director and DTE 3 days before the BOG meeting.

Ugmit. rate Bandyopadhyay.

(Dr. U.Bandyopadhyay)
Principal, JISCE
Member-Secretary, BOG.

